

PORTFOLIO CRITERIA CHECKLIST – EACH SECTION

☐ **Completeness**

- Does each section include the material described on pages 30–39 for Portfolio Groups 1–4?
- Have you included more than you need?

☐ **Clarity**

- Is your portfolio well organized?
- Is your portfolio clearly written, grammatical, and correctly spelled?
- Are major points and arguments easy to understand?

☐ **Information**

- Is the information accurate?
- Does the information cover major facts and important concepts?
- Is the information you included important for understanding your topic?

☐ **Support**

- Have you given examples to explain or support your major points?
- Have you given thoughtful explanations for your major points?

☐ **Graphics**

- Do your graphics relate specifically to your section's content?
- Do your graphics provide information?
- Does each have a caption or title?
- Do your graphics help people understand your display?

☐ **Documentation**

- Have you documented the major points in your portfolio section?
- Have you used reliable, trustworthy, and varied sources?
- If you quoted or paraphrased your sources of information, do you give them credit each time?
- Does your documentation clearly relate to the display?
- Have you selected only the best and most important sources of information?

☐ **Constitutionality**

- Have you included your Constitutional Opinion Form?
- Have you explained why your proposed policy does not violate the Constitution?